

Transfer Subscription

[Applies to](#)

This is the first publication of this article.

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SUMMARY

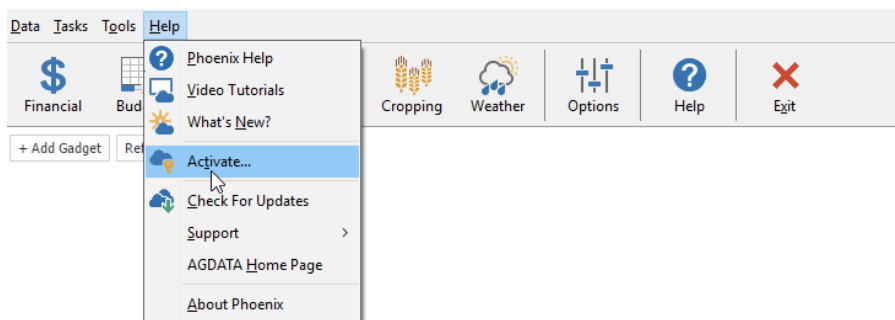
This step-by-step guide describes how to transfer Phoenix subscription from one computer to another.

Things you will need

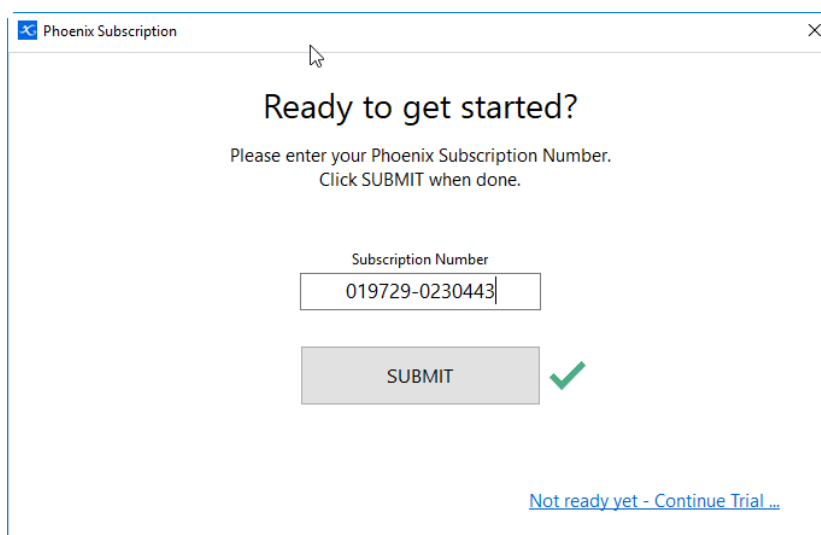
Before you can transfer your subscription, you must have phoenix installed on your new or other computer. You will also need to locate your **Subscription Number**; if you cannot find where it was originally sent to you it will be in your *Activation Screen* on your *old or currently activated computer*.

Instructions

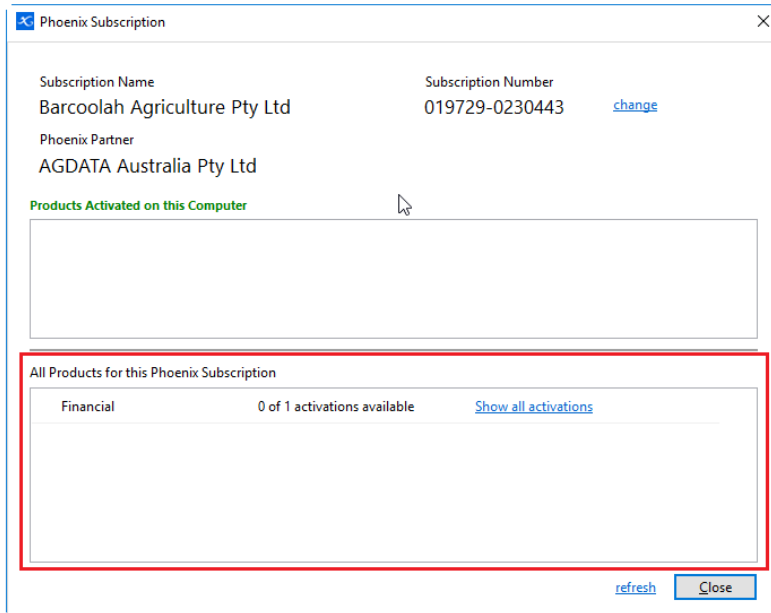
1. Open Phoenix on your *New Computer* and select your set of books
2. Then select the **Help** button next to tools and then **Activate**



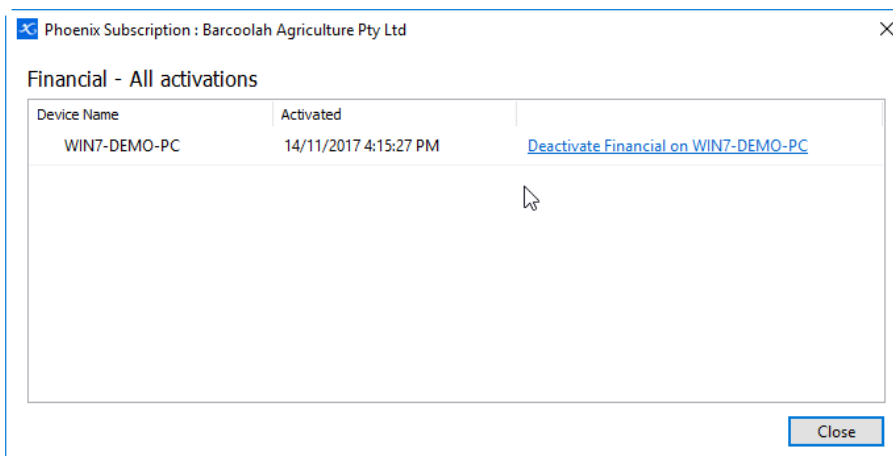
3. This will open the 'Phoenix Subscription' window where you will need to enter you **Subscription Number** and click **Submit**



- The Subscription window will change to show **All Products for this Phoenix Subscription**

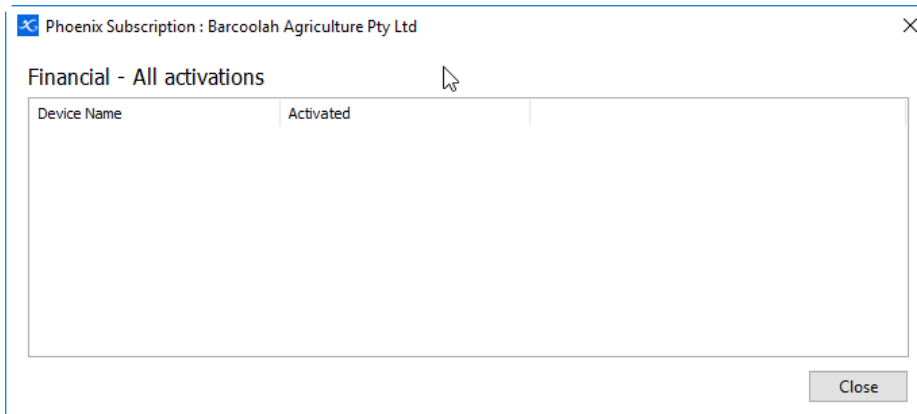


- This shows that the current activation is still on the old computer. Simply click on the **Show all activations** button in blue
- This will launch a separate window showing what computer/s are currently activated

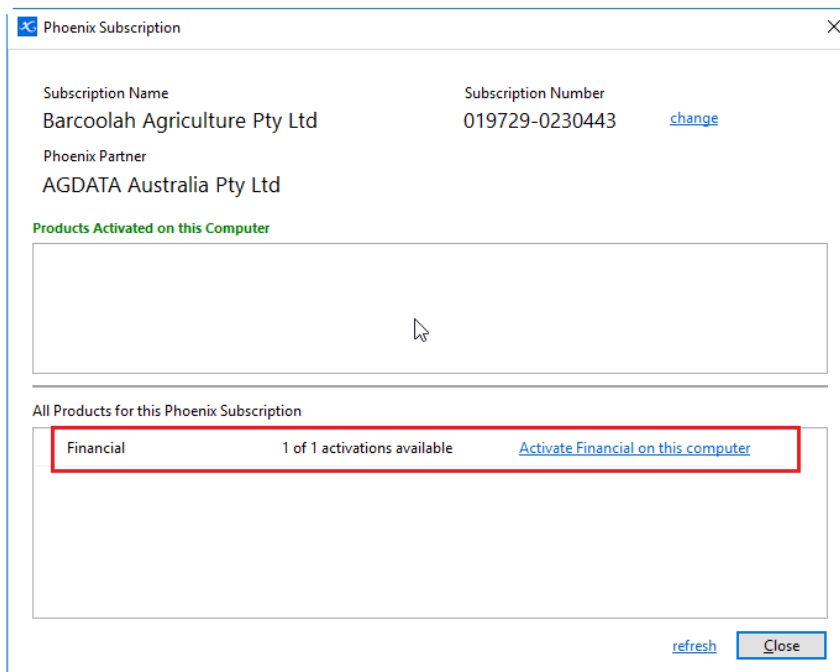


- If you are 100% sure this is your old computer and wish to deactivate simply click the **Deactivate Financial (module) & COMPUTER NAME** (e.g. Deactivate Financial on WIN7-DEMO-PC)

8. The window will then show blank. Simply click **Close**

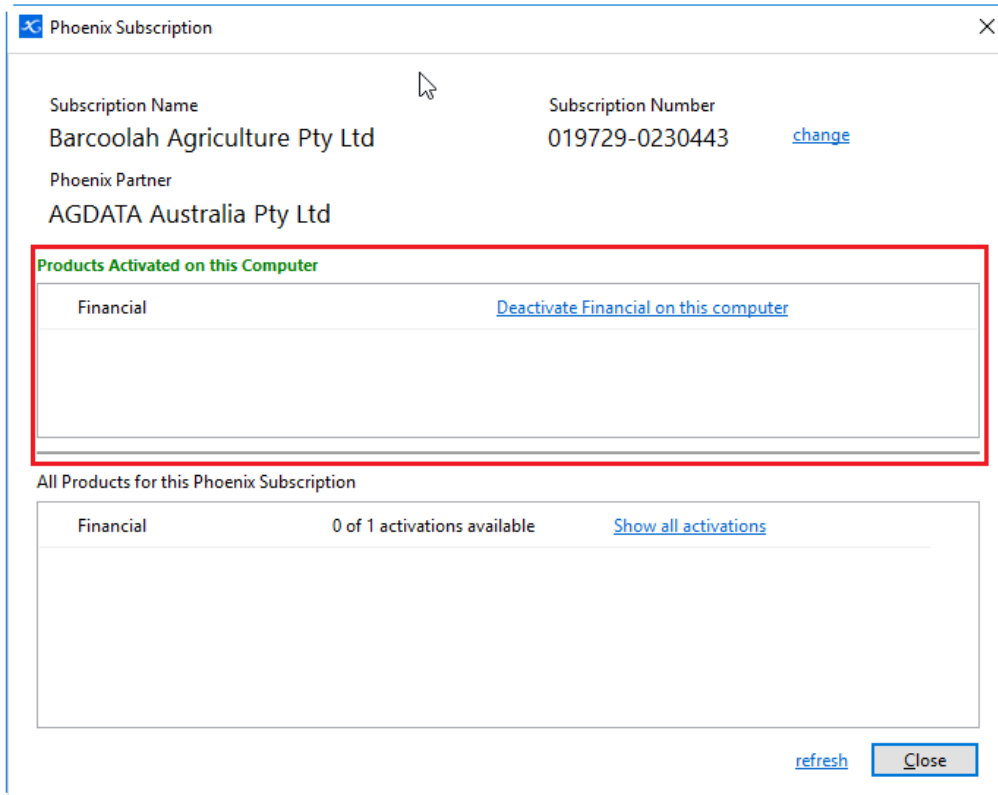


9. The original 'Phoenix Subscription' window will do a refresh and show the activation can be used



10. Simply click on the **Activate** button in blue e.g. 'Activate Financial on this computer'

11. The subscription window will again refresh and will show in the section **Products Activated on this Computer** your activation



12. Once all the products required on this computer have been activated then you can simply hit the **Close** button

Trouble Shooting

The computer you are wishing to activate must have an activate Internet Connection