

## Transfer Subscription

### [Applies to](#)

This is the first publication of this article.

|               |                                  |
|---------------|----------------------------------|
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| PX Version    | : 9.0                            |

## SUMMARY

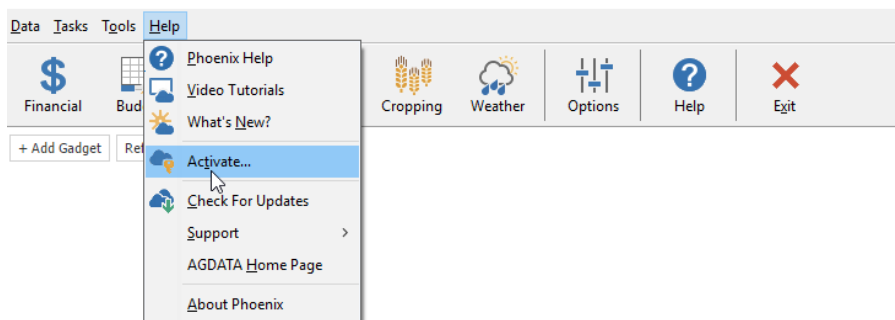
This step-by-step guide describes how to transfer Phoenix subscription from one computer to another.

## Things you will need

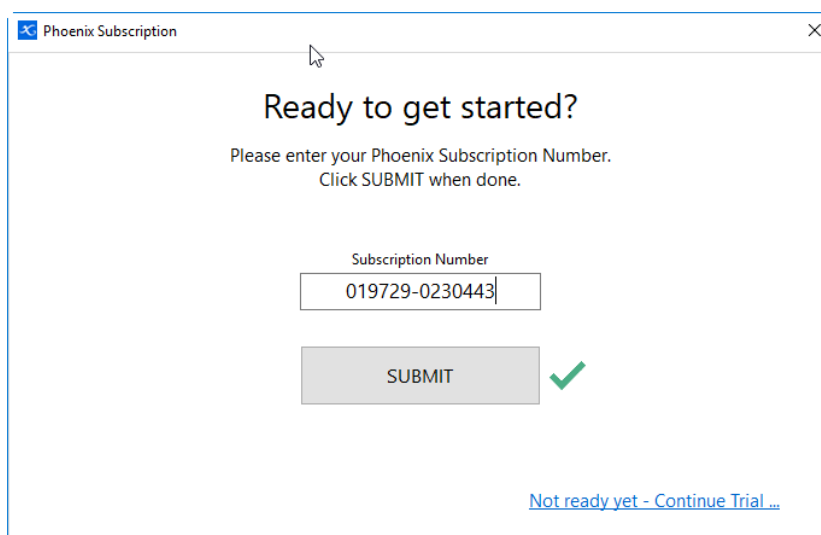
Before you can transfer your subscription, you must have phoenix installed on your new or other computer. You will also need to locate your **Subscription Number**; if you cannot find where it was originally sent to you it will be in your *Activation Screen* on your *old or currently activated computer*.

## Instructions

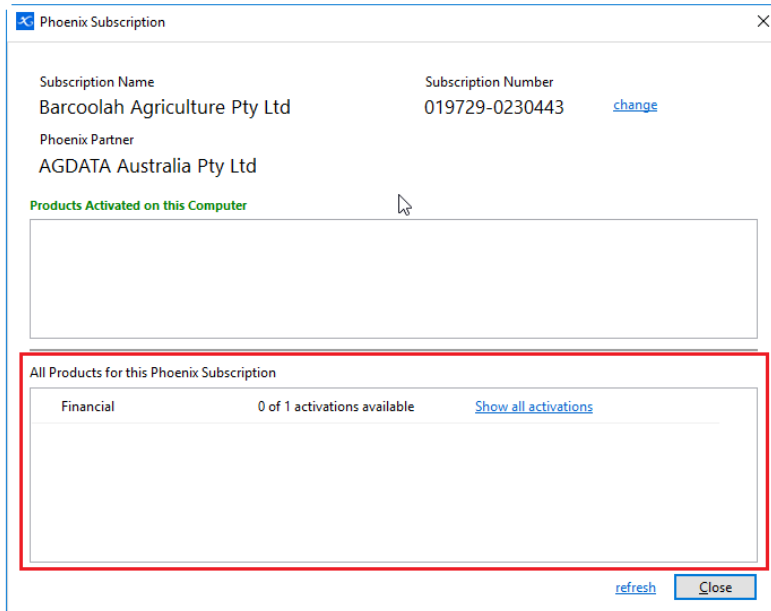
1. Open Phoenix on your *New Computer* and select your set of books
2. Then select the **Help** button next to tools and then **Activate**



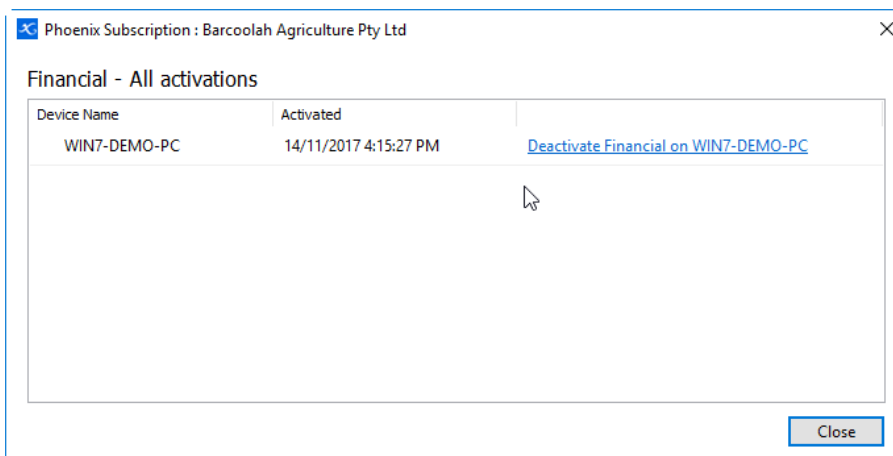
3. This will open the 'Phoenix Subscription' window where you will need to enter you **Subscription Number** and click **Submit**



- The Subscription window will change to show **All Products for this Phoenix Subscription**

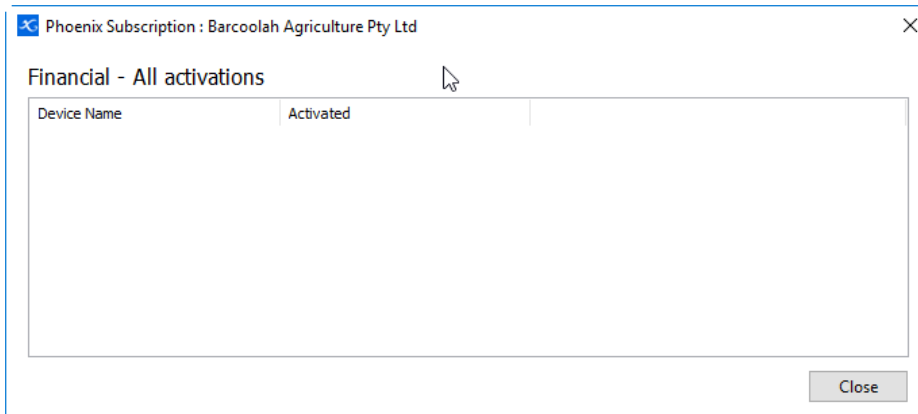


- This shows that the current activation is still on the old computer. Simply click on the **Show all activations** button in blue
- This will launch a separate window showing what computer/s are currently activated

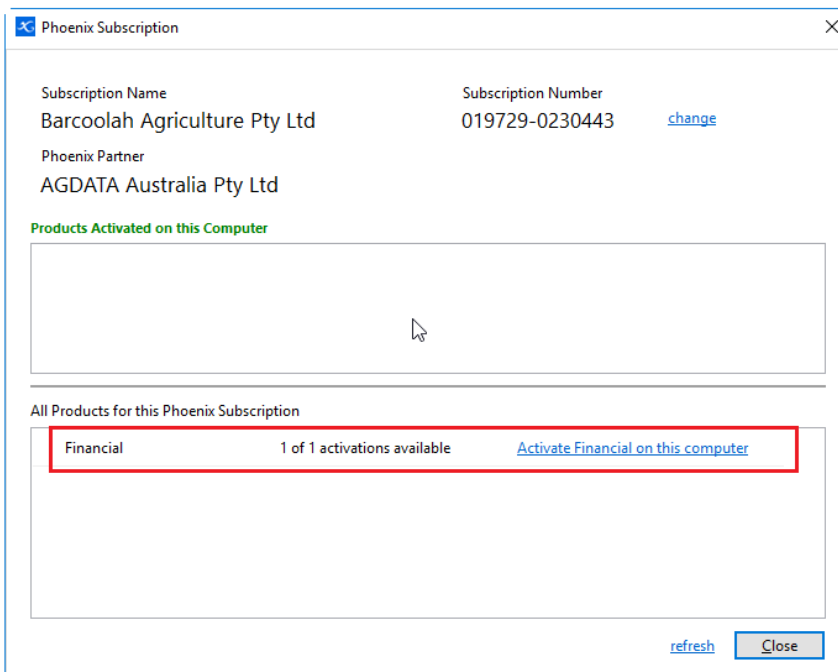


- If you are 100% sure this is your old computer and wish to deactivate simply click the **Deactivate Financial (module) & COMPUTER NAME** (e.g. Deactivate Financial on WIN7-DEMO-PC)

8. The window will then show blank. Simply click **Close**

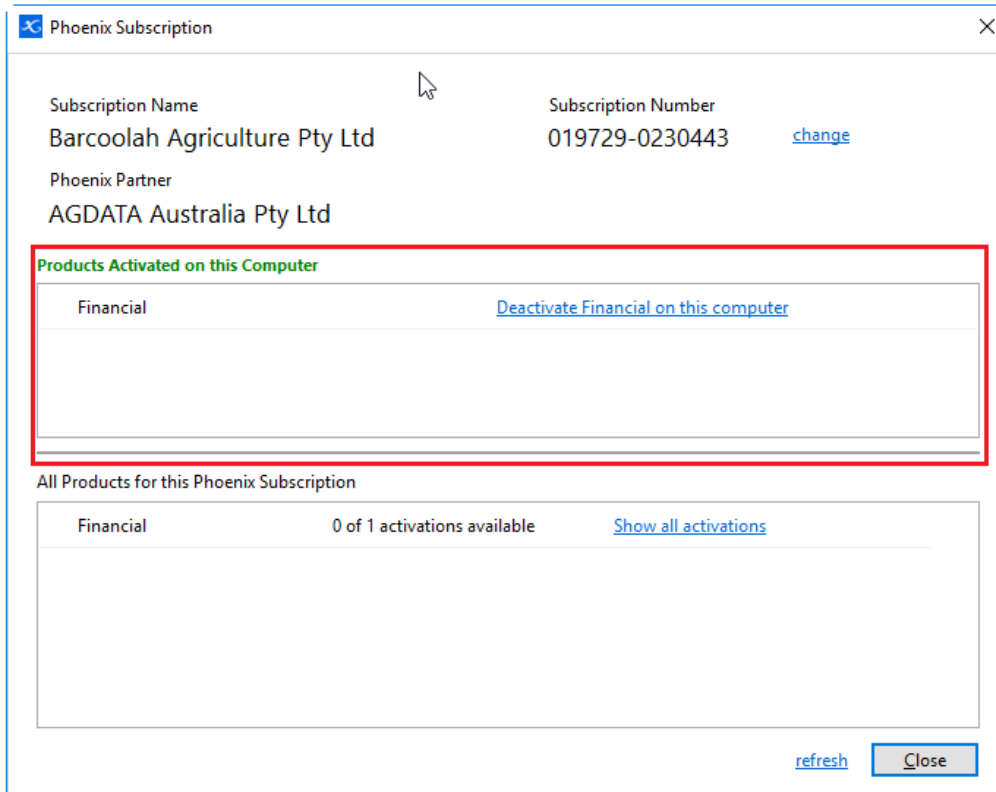


9. The original 'Phoenix Subscription' window will do a refresh and show the activation can be used



10. Simply click on the **Activate** button in blue e.g. 'Activate Financial on this computer'

11. The subscription window will again refresh and will show in the section **Products Activated on this Computer** your activation



12. Once all the products required on this computer have been activated then you can simply hit the **Close** button

## Trouble Shooting

The computer you are wishing to activate must have an activate Internet Connection